

# Public Document Pack



South Northamptonshire Council

**Committee:** Joint Commissioning Committee  
**Date:** Friday 10 March 2017  
**Time:** 11.00 am  
**Venue:** The Forum, Moat Lane, Towcester, NN12 6AD

## Membership

<b>Councillor Barry Wood (Chairman)</b>	<b>Councillor Ian McCord (Vice-Chairman)</b>
<b>Councillor Ken Atack</b>	<b>Councillor Anthony S. Bagot-Webb</b>
<b>Councillor Phil Bignell</b>	<b>Councillor Rebecca Breese</b>
<b>Councillor Roger Clarke</b>	<b>Councillor Mike Kerford-Byrnes</b>
<b>Councillor Chris Lofts</b>	<b>Councillor G A Reynolds</b>
<b>Councillor Barry Richards</b>	<b>Councillor Dan Sames</b>

## Substitutes

**Councillor Ian Corkin, For Councillor G A Reynolds**  
**Councillor Rosie Herring, for Councillor Rebecca Breese**  
**Councillor Lynn Pratt, for Councillor Mike Kerford-Byrnes**

## AGENDA

- 1. Apologies for Absence and Notification of Substitutes**
- 2. Declarations of Interest**

Members are asked to declare any interest and the nature of that interest that they may have in any of the items under consideration at this meeting.

Cherwell District Council  
Bodicote House  
Bodicote  
Banbury  
Oxfordshire  
OX15 4AA

[www.cherwell.gov.uk](http://www.cherwell.gov.uk)

South Northamptonshire Council  
The Forum  
Moat Lane  
Towcester  
Northamptonshire  
NN12 6AD

[www.southnorthants.gov.uk](http://www.southnorthants.gov.uk)

### **3. Petitions and Requests to Address the Meeting**

The Chairman to report on any requests to submit petitions or to address the meeting.

### **4. Chairman's Announcements**

To receive communications from the Chairman.

### **5. Minutes (Pages 1 - 6)**

To confirm as a correct record the Minutes of the meeting held on 27 February 2017 and the Special Meeting held on 3 March 2017 (to follow, as meeting held after agenda dispatch).

### **6. Urgent Business**

The Chairman to advise whether they have agreed to any item or urgent business being admitted to the agenda.

### **7. Exclusion of the Public and Press**

The following items of business contain exempt information as defined in the following paragraphs of Part 1, Schedule 12A of Local Government Act 1972.

- 1 Information relating to any individual
- 2 Information which is likely to reveal the identity of an individual
- 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)
- 4 Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.

Members are reminded that whilst the following items have been marked as exempt, it is for the meeting to decide whether or not to consider each of them in private or in public. In making the decision, members should balance the interests of individuals or the Council itself in having access to the information. In considering their discretion members should also be mindful of the advice of Council Officers.

Should Members decide not to make a decision in public, they are recommended to pass the following recommendation:

“That, in accordance with Section 100A(4) of Local Government Act 1972, the press and public be excluded from the meeting for the following items of business, on the grounds that they could involve the likely disclosure of exempt information as

defined in paragraphs 1, 2, 3 and 4 of Schedule 12A of that Act and that in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.”

## **8. Interviews for Chief Executive**

Information for this item will be circulated to members of the Joint Commissioning Committee and appointed substitutes only members separately to this agenda pack.

The Committee agreed the candidates for interview at their meeting on 27 February 2017. Veredus, who have been appointed to oversee the recruitment process, are currently liaising with candidates and the interview schedule and pack will be circulated to Committee members when it has been finalised by Veredus.

## **Information about this Meeting**

The agenda, reports and associated documents for the above meeting are available at the offices and websites of Cherwell District Council and South Northamptonshire Council at the addresses and websites set out on the agenda front sheet.

## **Apologies for Absence**

Apologies for absence should be notified to [natasha.clark@cherwellandsouthnorthants.gov.uk](mailto:natasha.clark@cherwellandsouthnorthants.gov.uk) or 01295 221589 prior to the start of the meeting.

## **Declarations of Interest**

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

## **Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates**

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

## **Evacuation Procedure**

When the alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the assembly point as directed by Democratic Services staff and await further instructions.

## **Access to Meetings**

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named below, giving as much notice as possible before the meeting.

## **Mobile Phones**

Please ensure that any device is switched to silent operation or switched off.

## **Queries Regarding this Agenda**

Please contact Natasha Clark, Democratic and Elections  
natasha.clark@cherwellandsouthnorthants.gov.uk, 01295 221589

**Sue Smith**  
**Chief Executive**

Published on Thursday 2 March 2017

# Agenda Item 5

## Cherwell District Council and South Northamptonshire Council

### Joint Commissioning Committee

Minutes of a meeting of the Joint Commissioning Committee held at The Forum, Moat Lane, Towcester, NN12 6AD, on 27 February 2017 at 9.00 am

Present: Councillor Barry Wood (Chairman)  
Councillor Ian McCord (Vice-Chairman)

Councillor Ken Atack  
Councillor Anthony S. Bagot-Webb  
Councillor Phil Bignell  
Councillor Roger Clarke  
Councillor Barry Richards  
Councillor Dan Sames

Substitute Members: Councillor Ian Corkin (In place of Councillor G A Reynolds)  
Councillor Rosie Herring (In place of Councillor Rebecca Breese)  
Councillor Lynn Pratt (In place of Councillor Mike Kerford-Byrnes)

Also Present: Nick Cole, Veredus

Apologies for absence: Councillor Rebecca Breese  
Councillor Mike Kerford-Byrnes  
Councillor Chris Lofts  
Councillor G A Reynolds

Officers: Paul Sutton, Chief Finance Officer / Section 151 Officer  
Natasha Clark, Interim Democratic and Elections Manager

#### 86 **Declarations of Interest**

There were no declarations of interest.

#### 87 **Petitions and Requests to Address the Meeting**

There were no petitions or requests to address the meeting.

#### 88 **Chairman's Announcements**

There were no Chairman's announcements.

89 **Minutes**

The Minutes of the meeting of the Committee held on 16 February 2017 were agreed as a correct record and signed by the Chairman.

90 **Urgent Business**

There were no items of urgent business.

91 **Exclusion of the Public and Press**

**Resolved**

That, in accordance with Section 100A(4) of Local Government Act 1972, the press and public be excluded from the meeting for the following item of business, on the grounds that they could involve the likely disclosure of exempt information as defined in paragraphs 1, 2, 3 and 4 of Schedule 12A of that Act and that in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

92 **Short-Listing for the Post of Joint Chief Executive**

Veredus submitted an exempt report which presented the outcome of the interviews of the candidates on the longlist for the post of Chief Executive to enable the Committee to identify the candidates who would be on the shortlist.

Nick Cole presented the report of Veredus on the outcome of the longlist interviews.

Having considered the report of Veredus Partners, based on their merit, Members agreed that the candidates set out in the exempt minute should proceed to the interview stage.

Members subsequently considered and confirmed the process for agreeing the proposed technical assessment, presentation topic and questions for the interviews.

**Resolved**

- (1) That the report from Veredus on the outcome of the longlist interviews be noted.
- (2) That based on their merit, the candidates as set out in the exempt minute should proceed to the interview stage.

The meeting ended at 10.20 am

Chairman:

Date:

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By virtue of paragraph(s) 1, 2, 3, 4 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

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